



SOUTH COUNTY FIRE & MEDICAL DISTRICT GOVERNING BOARD SPECIAL MEETING MINUTES

Tuesday, December 15, 2020

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Chairman Price called the meeting to order on Tuesday, December 15, 2020, at 9:05 a.m. The meeting was held telephonically due to social distancing requirements relating to the COVID-19 pandemic.

Members Present: Board Chairman Diane Price, Board Clerk Karen Gueltzow, Board Members Bill Becker, and John Crawford

Members Absent: None (one vacancy)

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Division Chief Kane Nixon, Division Chief/Fire Marshal Eric Kriwer, Division Chief Brad Puckett, Finance Manager Diane Goke, Human Resources Manager Shauna Fisher, Administrative Manager Deborah Musselman, and Authority Clerk Dusty Christopherson

Legal Counsel: Legal & Intergovernmental Affairs Director Lee Miller

Guests Present: North County Fire & Medical District Board Members Richard Bookie, Dawn Miller, Tony Sambol, David Wilson and James Young; Sun City West Resident Russell "Smitty" Smith

Media Present: None

Public Comment: None

2. GOVERNING BOARD MEMBERS SWEARING-IN CEREMONY

The Oath of Office for newly elected Board Member Bill Becker was administered.

The Oath of Office for re-elected Board Member John Crawford was administered.

3. ELECTION OF GOVERNING BOARD OFFICERS

This item was tabled until a 5th Board Member is seated.

4. CALL TO THE PUBLIC

There was no response to the Call to the Public.

5. FINANCIAL SUMMARIES AND AUDIT REPORTS

- A. South County Fire & Medical District Financial Reports for September, October, and November 2020

Diane Goke, Finance Manager presented the South County Fire & Medical District Financial Reports for September, October, and November 2020 and answered any questions from Board Members.

6. CONSENT AGENDA

- A. Approve Monthly Financial Reports for September, October, and November 2020.
- B. Approve Transfer of Revenues from South County Fire & Medical District to Arizona Fire & Medical Authority (AFMA) in accordance with the AFMA Joint Power Authority Intergovernmental Agreement.
- C. Approve Governing Board Meeting Minutes of September 22, 2020 and November 17, 2020.
- D. Adopt Resolution No. SC20-1215-1 authorizing annexation request of Parcel No. 506-33-015V, located at 2931 N. 431st Ave., Maricopa County, Arizona (Property Owner: Jose A. Fuentes)

Board Member Crawford moved that the South County Fire & Medical District Governing Board approve all items on the Consent agenda. Board Member Becker seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Becker, Crawford, Gueltzow, Price
NAYS: None
ABSENT: None (1 vacancy)

7. CURRENT EVENT SUMMARIES AND REPORTS

- A. Operations Division (Including Operations/Deployment, Support Services, and Emergency Medical Services/Training) – Current Event Summary for November 2020

Chris DeChant, Assistant Chief presented the Operations Division Monthly Report for November 2020 and answered any questions from Board Members. Assistant Chief DeChant noted that response areas with the most wildland/urban interface are areas where responses are seeing the largest uptick in call volume, most notably in the areas of Station 104 and Station 341.

B. Community Risk Management Division – Current Event Summary for November 2020

Eric Kriwer, Deputy Chief/Fire Marshal presented the Community Risk Management Division Monthly Report for November 2020 and answered any questions from Board Members. Deputy Chief Kriwer reported that there is an increase in community education classes via the Zoom platform and they have received positive feedback.

C. Business Services Division - (Including Planning/Tech Services/Emergency Management, Financial Services, Administration, and Human Resources) – Current Event Summary for August 2020

Mary Dalton, Assistant Chief presented the Business Services Division Monthly Report for November 2020 and answered any questions from Board Members. Assistant Chief Dalton updated the Governing Board on the Maricopa County Community Development Block Grant that the Authority has applied for and was moved on to Phase 2 of the approval process and will be given the opportunity to make a presentation on the proposal that was submitted.

D. Correspondence Review – Correspondence received or sent by the South County Fire & Medical District which would be of interest to the Governing Board will be reviewed by the Board Clerk.

Board Clerk Gueltzow read correspondence sent or received on behalf of the South County Fire & Medical District during the month of November 2020.

8. **REGULAR BUSINESS**

A. Discussion and Possible Action relating to the timeline and process for filling the current Governing Board vacancy.

On Board consensus, the Governing Board declared the importance of having two Governing Board members that represent the Tonopah area, if enough candidates are available and interested.

Board Member Crawford moved that the South County Fire & Medical District Governing Board adopt the timeline, process, and application presented for filling the current board vacancy. Board Member Price seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Becker, Crawford, Gueltzow, Price

NAYS: None

ABSENT: None (1 vacancy)

B. Discussion and Possible Action relating to Arizona Fire & Medical Authority Governing Board Appointees.

Board Member Becker nominated John Crawford to serve as representative of the South County Fire & Medical District on the Arizona Fire & Medical Authority Governing Board.

Mr. Crawford accepted the nomination.

Board Member Price nominated Karen Gueltzow to serve as representative of the South County Fire & Medical District on the Arizona Fire & Medical Authority Governing Board.

Ms. Gueltzow accepted the nomination.

There were no further nominations.

Vote conducted. **MOTION CARRIED.**

AYES: Becker, Crawford, Gueltzow, Price

NAYS: None

ABSENT: None (1 vacancy)

C. Discuss Annexation Campaign Process and Marketing Efforts.

Kane Nixon, Division Chief presented the updated annexation campaign process and marketing materials and answered any questions from Board Members.

9. **SUGGESTED ITEMS FOR FUTURE GOVERNING BOARD MEETING AGENDAS**

Board Clerk Gueltzow requested an update on the construction projects at Station 341.

10. **ADJOURNMENT**

The meeting adjourned at 10:24 a.m.

Karen Gueltzow

Karen Gueltzow (Feb 3, 2021 09:26 MST)

Karen Gueltzow, Board Clerk






December 15, 2020 Minutes

Final Audit Report

2021-02-03

Created:	2021-02-02
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